

CLINTON COUNTY BUILDING & ZONING DEPARTMENT

111 S. Nelson Ave., Suite 8 Wilmington, OH 45177

(937) 382-3335 FAX (937) 383-3056

BUILDING PERMIT PROCESS FOR RESIDENTIAL HOMES

1. Applicant to pick up building permit packet at this office before starting building.
2. In this packet is a plot plan which has to be signed off by the Engineer's office, the Health Department and Soil and Water, prior to obtaining a building permit through this office. NOTE: All of these signatures can be obtained at the Zebra meeting which is held every Wednesday from 8:00 – 9:00 a.m. at the Clinton County Engineer's Office, 1326 Fife Ave., Wilmington.
3. Once those signatures are obtained, applicant brings that signed plot plan to this office with two sets of plans.
4. Applicants will pay for the permit(s) once the plans have been reviewed and the permit is issued.
5. Permits are issued within two to three days, depending on the workload.